

VISA DOCUMENT GUIDE / 2026 EDITION

# Philippines

A clear, beautifully organised checklist for your application.

The Philippines issues tourist and business visas through its consulates and online channels. A clear travel plan and solid financial proof are what the officer looks for.

## VISA TYPE

**Electronic visa**

## ENTRY

**Single or multiple entry options**

## VALIDITY

**3 months from issue**

YOUR APPLICATION, AT A GLANCE

# Application essentials

VISA TYPE

**Electronic visa**

ENTRY

**Single or multiple entry options**

VALIDITY

**3 months from issue**

STAY

**Up to 30 days, extendable**

BIOMETRICS

**Not required for most applicants**

## Photograph specification

- 1 35 x 45 mm, taken within the last 6 months
- 2 Plain white or light background, no shadows
- 3 Neutral expression, eyes open, mouth closed
- 4 No spectacles, headwear only for religious reasons

## Eligibility checklist

- ☐ Passport valid for at least 6 months from arrival
- ☐ Confirmed onward or return travel
- ☐ Funds to cover the stay, or a documented sponsor
- ☐ No pending immigration issues in the destination country

## DOCUMENTS TO PREPARE

# Complete checklist

### REQUIRED FOR EVERY APPLICANT

- ☐ **Passport**  
Valid for at least 6 months from your date of arrival, with 2 blank pages.
- ☐ **Passport scan**  
Clear colour scan of the photo page with all four corners visible.
- ☐ **Photograph**  
Recent digital photo on a plain light background, no filters.
- ☐ **Contact details**  
Working email and mobile number; the approval is sent by email.

### TRAVEL DOCUMENTS

- ☐ **Confirmed flight itinerary**  
Round-trip booking showing entry and exit dates.
- ☐ **Accommodation proof**  
Hotel bookings for the full stay, or a host invitation with their address proof.
- ☐ **Day-wise itinerary**  
Cities, dates and planned activities for the full trip.

### FINANCIAL DOCUMENTS

- ☐ **Bank statements**  
Last 6 months, bank-stamped or e-statements with the bank logo and IFSC visible.
- ☐ **Income tax returns**  
ITR acknowledgement for the last 2 to 3 assessment years.
- ☐ **Salary slips**  
Last 3 months for salaried applicants.
- ☐ **Proof of funds**  
Fixed deposits, investments or a sponsor letter with the sponsor's own statements.

## DOCUMENTS TO PREPARE

# Complete checklist

### OCCUPATION PROOF

- ☐ **Employed**  
Leave sanction letter on company letterhead, employment certificate and ID card copy.
- ☐ **Self-employed**  
Business registration / GST certificate, company bank statements and partnership deed if applicable.
- ☐ **Student**  
Bonafide certificate from the school or college plus latest mark sheet.
- ☐ **Retired**  
Pension order or retirement proof, plus proof of savings.

### PURPOSE-SPECIFIC DOCUMENTS

- ☐ **Tourist**  
Confirmed return tickets and hotel bookings for the whole stay.
- ☐ **Business**  
Invitation from the host company and a letter from your employer.
- ☐ **Visiting family**  
Host invitation with their address proof and residency status.

## FINAL REVIEW & NEXT STEPS

# Before you submit

## Application journey

01

### Consultation

We confirm the right visa type for your trip and dates.

02

### Documents

You share scans from a checklist built for your profile.

03

### Application

We file the application and verify every detail before submission.

04

### Approval

We send the approval and brief you on what to carry at the airport.

## Important to know

- Details in the application must match your passport exactly — a spelling mismatch can void the approval.
- Carry a printed copy of the approval along with your bookings at immigration.

### READY WHEN YOU ARE

## Let's make your file submission-ready.

Start your application at [imigro.com](https://imigro.com). Our team will tailor this checklist to your profile, travel purpose and circumstances.