

VISA DOCUMENT GUIDE / 2026 EDITION

Japan

A clear, beautifully organised checklist for your application.

Japan requires a short-stay visa applied through an accredited agency, with a detailed day-by-day schedule of stay. Precision in the itinerary is what usually decides the outcome.

VISA TYPE

Sticker visa

ENTRY

Single or multiple entry

VALIDITY

3 months from issue (single entry)

YOUR APPLICATION, AT A GLANCE

Application essentials

VISA TYPE

Sticker visa

ENTRY

Single or multiple entry

VALIDITY

3 months from issue (single entry)

STAY

Up to 15, 30 or 90 days

BIOMETRICS

Not required before travel

Photograph specification

- 1 45 x 45 mm photograph
- 2 Plain white background, taken within 6 months
- 3 Face clearly visible from chin to crown
- 4 Name and date of birth written on the reverse

Eligibility checklist

- ☐ Clear and consistent purpose of visit
- ☐ Schedule of stay covering every day of the trip
- ☐ Sufficient funds or a guarantor in Japan
- ☐ No previous overstay in Japan

DOCUMENTS TO PREPARE

Complete checklist

REQUIRED FOR EVERY APPLICANT

- ☐ **Passport**
Valid with at least one blank page; old passports may be requested.
- ☐ **Visa application form**
Japanese short-stay form, completed and signed.
- ☐ **Photograph**
One 45 x 45 mm photo with a white background.
- ☐ **Schedule of stay**
Official format, filled day by day with dates, cities, hotels and contact numbers.

FINANCIAL DOCUMENTS

- ☐ **Bank statements**
Last 6 months, bank-stamped or e-statements with the bank logo and IFSC visible.
- ☐ **Income tax returns**
ITR acknowledgement for the last 2 to 3 assessment years.
- ☐ **Salary slips**
Last 3 months for salaried applicants.
- ☐ **Proof of funds**
Fixed deposits, investments or a sponsor letter with the sponsor's own statements.

OCCUPATION PROOF

- ☐ **Employed**
Leave sanction letter on company letterhead, employment certificate and ID card copy.
- ☐ **Self-employed**
Business registration / GST certificate, company bank statements and partnership deed if applicable.
- ☐ **Student**
Bonafide certificate from the school or college plus latest mark sheet.
- ☐ **Retired**
Pension order or retirement proof, plus proof of savings.

DOCUMENTS TO PREPARE

Complete checklist

TRAVEL DOCUMENTS

- ☐ **Confirmed flight itinerary**
Round-trip booking showing entry and exit dates.
- ☐ **Accommodation proof**
Hotel bookings for the full stay, or a host invitation with their address proof.
- ☐ **Day-wise itinerary**
Cities, dates and planned activities for the full trip.

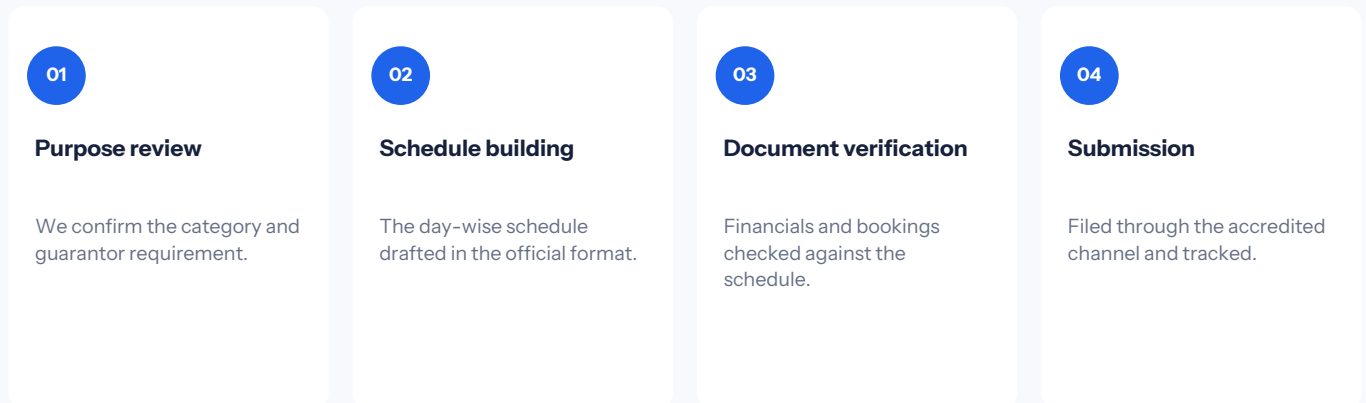
PURPOSE-SPECIFIC DOCUMENTS

- ☐ **Tourism**
Flight reservations, hotel bookings matching each night of the schedule, and proof of funds.
- ☐ **Visiting relatives or friends**
Letter of guarantee, invitation letter, host's residence certificate and relationship proof.
- ☐ **Business**
Invitation letter from the Japanese company, letter of guarantee and your employer's letter.
- ☐ **Student**
Certificate of Eligibility issued in Japan, admission letter and financial sponsor documents.

FINAL REVIEW & NEXT STEPS

Before you submit

Application journey



Important to know

- The schedule of stay must match your hotel bookings night for night.
- A Certificate of Eligibility is required for study and work categories and is obtained in Japan.
- Multiple-entry visas are usually granted to applicants with strong travel history.

READY WHEN YOU ARE

Let's make your file submission-ready.

Start your application at imigro.com. Our team will tailor this checklist to your profile, travel purpose and circumstances.